

# Y.V.N.R GOVERNMENT DEGREE COLLEGE

## KAIKALURU

Affiliated to Krishna University

NAAC Grade "B+" [CGPA 2.61]

ISO Certification 9001: 2015



+ 91 9948422020



yvnrgdc.kaikaluru@gmail.com



www.yvnrgdc.ac.in



Kaikaluru, Eluru District.,  
Andhra Pradesh - 521333

## Policy for Consultancy Services

### Preamble

Consultancy is an important service by which knowledge and expertise flow from educational institutes to external organizations and social requirements. This led to overall development of institutes and maintains productive relationship with other components of society. Consultancy service in Y.V.N.R Government Degree College, Kaikaluru, Eluru District will be associated with N.G.Feeds, Aarugolonu, Bapulapadu mandal, Krishna District.

Y.V.N.R Government Degree College encourages its faculty and staff to engage in consultancy wherever suitable. Y.V.N.R Government Degree College has taken the initiative to promote consultancy assignments to be accepted by its academic staff to create an ambience where new ideas and research culture will flourish. In addition, contributions towards professional development, innovations are expected through consultancy work.

### Purpose

This policy is prepared to undertake consultancy work and its promotion in various departments of college. All consultancy work is executed in spirit of promoting Y.V.N.R Government Degree College in various ways of interactions for excellence in teaching, research, placement and in generation of funds.

### Scope

Consultancy work is purely of professional in nature. It is undertaken by all interested members of an educational institute in their field of expertise to provide service for external agencies as clients. This in turn expects financial returns. It is very necessary to develop collaborations and enhance professional expertise of the collaborators, and strengthen professional relationships with external agencies of the society. All faculty members would have to secure advance approval for consulting activities to ensure that the activity is beneficial to the college. Consultancy services may be offered to fish and prawn ponds other agencies like drinking water plants etc.,

### Approval of Consultancy Work

Work on a consultancy project shall be undertaken only after prior approval from the Principal. All consultancy proposals must be submitted in writing to the Principal of the College for final


decision. After getting permission from the Principal, then only the work of consultancy can be undertaken by the staff member.

## Broad Guidelines

- a) Each project shall be undertaken under standard terms and conditions as decided by College from time to time.
- b) Consultancy services offered will be related with- Expert Advice, Development Projects and Testing Projects.
- c) The total time invested in consultancy activity by the staff member must be less than that which is equivalent to 2 working days per week. Such duration of limit should be mentioned in the communication with the Principal. Permission from Principal of the college is must for any type of need-based extension in the consultancy work.
- d) The charges for any assignment are normally payable in advance.
- e) Consultancy work will be taken up by the College faculty provided they do not have adverse impact on the primary functions and officially assigned regular duties.
- f) Purchases and travel for the consultancy project shall follow the existing college purchase and travel guidelines.
- g) Students who are willing to work on consultancy projects may be permitted, with prior permission of the Principal of the College. Students may be compensated by suitable honoraria for the tasks assigned.

## Procedure adopted.

1. Water samples are received from the farmers or any external agency in the morning hours of the college,
2. The samples are analyzed with standard procedures and report will be delivered either on the same day or next day.
3. Rs 100/- will be collected for each sample and a receipt will be given to the party.
4. The amounts are deposited in the Canara bank, Kaikaluru.
5. Awareness camps are also arranged to the local farmers by the experts from NG Feeds, Aarugolonu, Bapulapadu, Krishna District.
6. Purchasing of chemicals and other items will be met from the amount collected through consultancy with proper resolutions passed in the committee meeting.
7. The income and expenditure statements are being audited every year.

  
PRINCIPAL  
Y.V.N.R. Govt. Degree College  
KAIKALURU-521 333, ELURU Dist., A.P.